



The Institute of
Trade Mark
Attorneys

Canterbury House
2-6 Sydenham Road
Croydon
Surrey, CR0 9XE

Tel: 020-8686 2052
Fax: 020-8680 5723

TRADE MARK ADMINISTRATORS' COURSE 2009 LONDON * CAMBRIDGE * JERSEY

ITMA is running three training courses in 2009 for trade mark administrators.

The CIPFA offices will house the London course and Stratagem IPM Ltd will play host to the Cambridge course. The lecture terms will run from January to May and the courses will end with a three-hour examination held at the Law Society, London on 12th June, 2009. CPA are housing the Jersey course, with a lecture term also running from January to May, and the exam taking place in Jersey on 12th June, 2009.

Those who are successful in passing the examination will receive a Certificate from ITMA and an electronic copy of the ITMA Review for one year. In addition they will be eligible to apply for Associate Membership of the Institute which brings with it many advantages.

The cost of the course will be £300. This includes all lectures, course material and the examination fee.

Places on the London course are limited to 35 students, the Cambridge course is limited to 10 students and the Jersey course will take a maximum of 20 students. If the courses are oversubscribed, places will be allocated on a first come first served basis and may have to be restricted to one person per company office.

If there is sufficient interest from candidates outside of the available areas, we may be able to run the course in other locations. In previous years we have run courses in Leeds, Birmingham, and York.

Further information on the course can be found at www.itma.org.uk/careers/tm_administrators_course

Please direct any questions to the secretary to the Trade Mark Administrators' Course committee, Jane Attreed (jane@itma.org.uk).

If you would like a member of your personnel to attend the course, please ask them to complete the attached form and return it, together with payment of £300 (cheque/bank transfer/credit-debit card) to the address above.

The deadline for receipt of registration forms and payment is **Friday 31st October, 2008**. Places cannot be reserved and applications will not be acknowledged until payment is received. Confirmation of places will be sent out no earlier than 17th November, 2008.

Trade Mark Administrators' Course 2009

Each lecture session will take place
between 4.00 p.m. and 6.00 p.m. with a short break for coffee at around 5.00 p.m.
at the following venues.

LONDON

CIPFA
3 Robert Street
London
WC2N 6BH

CAMBRIDGE

Stratagem IPM Ltd.
Fosters Wing, Anstey Hall
Maris Lane, Trumpington
Cambridge
CB2 9LG

JERSEY

CPA
Liberation House
Castle Street
St. Helier, Jersey
JE1 1BL

| LONDON | CAMBRIDGE & JERSEY | LECTURES |
|---|---|--|
| 7 th January | 20 th January | <ul style="list-style-type: none"> • <i>Introduction</i> • <i>What is a Trade Mark?</i> • <i>Relationship between Trade Marks & other IP rights</i> |
| 21 st January | 3 rd February | <ul style="list-style-type: none"> • <i>Life History of a Mark</i> • <i>Searching & Clearance</i> |
| 4 th February | 17 th February | <ul style="list-style-type: none"> • <i>Filing & Prosecution – UK & CTM</i> |
| 18 th February | 3 rd March | <ul style="list-style-type: none"> • <i>Filing & Prosecution – Foreign & Madrid System</i> |
| 4 th March | 17 th March | <ul style="list-style-type: none"> • <i>Changes to the Register</i> • <i>Licensing & Assignments</i> |
| 18 th March | 31 st March | <ul style="list-style-type: none"> • <i>Renewals</i> • <i>Notarisation & Legalisation</i> |
| 1 st April | 14 th April | <ul style="list-style-type: none"> • <i>Opposition, Revocation & Invalidation</i> • <i>Domain Names including Dispute Resolution</i> |
| 15 th April | 28 th April | <ul style="list-style-type: none"> • <i>Designs – UK & RCD</i> |
| 29 th April | 12 th May | <ul style="list-style-type: none"> • <i>Exam Preparation & Techniques</i> |
| FRIDAY 12 th June 10.00 – 13.00 | Examination London & Cambridge – The Law Society, London Jersey – St. Paul's Centre, Jersey | |

TRADE MARK ADMINISTRATORS' COURSE 2009

I would like to reserve a place on the 2009 ITMA Trade Mark Administrators' Course

| | | | | | |
|-----------------|--|-------------------|--|----------------|--|
| Title | | First Name | | Surname | |
| Firm | | | | | |
| Address | | | | | |
| Town | | | | | |
| County | | | | | |
| Postcode | | | | | |

| | | | |
|--------------|--|------------|--|
| Email | | | |
| Tel | | Fax | |

| | |
|----------------------|--|
| Position Held | |
|----------------------|--|

| | | |
|-----------------|------------------------------|--|
| Location | 1st Choice | |
| | 2nd Choice | |
| | Other | |

| | | | |
|--|---------------------------|-------------------------------------|-----------------------------------|
| I have made payment of £300 by: | Cheque payable to ITMA | Bank Transfer on ___ / ___ / ___ | Credit Card on ___ / ___ / ___ |
|--|---------------------------|-------------------------------------|-----------------------------------|

| | |
|------------------|--|
| Signature | |
| Date | |

The deadline for receipt of registration forms and payment is **Friday 31st October, 2008.**